

# Planning and Zoning Board Meeting Minutes

200 S. Davis Street, Hamilton, MO 64644

Meeting date: March 18, 2025

Meeting Time: 5:30 pm

*Members in attendance are: Lori Bowen, Cole Crawford, Lauren Danner, Toni Schmidt, Jessica Atkins, Kevin Gubernatis, and Sean Connelly.*

Meeting was called to order by Lori Bowen at 5:30 pm.

Motion to approve current meeting minutes was made by Sean Connelly and seconded by Toni Schmidt.

Motion to approve prior meeting minutes was made by Lauren Danner and seconded by Sean Connelly

There was no participation by citizens during public participation.

New Business was discussed.

- A. Nuisance complaint for 508 S. Johnson Street: Referred issue to Code Inspector for further action.
- B. Building permit at 511 7<sup>th</sup> Street: information was reviewed and a discussion was held. Motion to approve permit was made by Kevin Gubernatis and seconded by Sean Connelly.
- C. Building permit at 1019 S. Hughes: information was reviewed and a discussion was held. Motion to approve permit was made by Kevin Gubernatis and seconded by Toni Schmidt.
- D. Building permit at 302 W. Ritchie: information was reviewed and discussion was held. Motion to approve permit was made by Toni Schmidt and seconded by Kevin Gubernatis.
- E. Nuisance Complaint for 511 W. McGaughy Street: Letter to the property owner would be sent regarding fixing the issue of installing a drive with out a culvert and regarding renewing a building permit for the property.'
- F. Nuisance Complaint for 806 S. Colby Street: Referred issue to Code Inspector for further action.

Old Business was discussed.

- A. 105 N. Ardinger Street: City Hall will contact owner to inquire about boarding up open window and to get a timeline on addressing unsound structure.
- B. 308 E. School: Information was obtained by City Hall that the hole will be filled in over the weekend.

Report of Active Permits was reviewed. The shed being remodeled into a home at 608 S. Johnson was discussed. The building permit at this location is out of date and the structure has not been inspected by the Code Inspector. A letter will be drafted by City Hall and sent to the

owners to obtain an up to date building permit and have proper inspections completed. The Code Inspector will be notified.

Discussion was held regarding the next meeting. April's meeting will be held on April 16, 2025 at 5:30 pm.

Motion was made to adjourn the meeting by Sean Connelly and seconded by Kevin Gubernatis. Meeting was ended. At 6:45 pm.