

OFFICIAL PROCEEDINGS OF THE BOARD OF ALDERMEN OF THE CITY OF HAMILTON

September 13, 2023 – 5:30 p.m.

A regular meeting of the City of Hamilton Board of Aldermen was held on Wednesday, September 13, 2023, from 5:30 p.m. to 6:38 p.m. at City Hall, 200 S. Davis Street, Hamilton, Missouri

Present at Meeting:

Kelth Gilbert, Mayor
Cameron Fast, West Aldermen
Robert Grant, West Aldermen
Cole Crawford, East Aldermen

Not Present:

Deedle Esry, East Aldermen

City Staff present:

Blair Merrigan, City Attorney
Rhabecca Boerkircher, City Administrator
Leslie Bretz, City Clerk

Call to Order: Mayor Kelth Gilbert called the meeting to order at 5:30 p.m.

Pledge of Allegiance: Robert Grant led those present in the pledge of allegiance.

Approve Agenda: There was a motion by Cole Crawford to approve the agenda. Cameron Fast seconded the motion and the board voted in favor.

Approval of Meeting Minutes

August 9, 2023, Regular Meeting Minutes: There was a motion by Robert Grant to approve the Regular Meeting Minutes of August 9, 2023. Cole Crawford seconded the motion and the board voted in favor.

August 22, 2023, Special Meeting Minutes: There was a motion by Cole Crawford to approve the Special Meeting Minutes of August 22, 2023. Robert Grant seconded the motion and the board voted in favor.

Review and Approval of Bills: There was a motion by Cole Crawford to approve the bills. Robert Grant seconded the motion and the board voted in favor.

Open RFQ's for consultant for Comprehensive Plan: The board received four (4) Comprehensive Plan RFQ's. The plans were distributed to the council for their review. Mayor Kelth Gilbert suggested that the

board discuss the plans that were received at the next worksession on September 26, 2023. Cole Crawford said he would like to check references and set up interviews.

Bill Number 092223 – Special Events Application and Permit – Second Reading: Cole Crawford read the second reading of Bill Number 092223. There was a motion by Robert Grant to approve Bill Number 092223 with the correction in the ordinance changing the word “resolved” in paragraph 5 to “ordained”. Cole Crawford seconded the motion. The board voted as follows: Cole Crawford – aye; Robert Grant – aye; and Cameron Fast – aye.

Resolution No. 2023-09 – Appoint Rick Morgan to the Hamilton Park Board: Cole Crawford read the first reading of Resolution No. 2023-09. Rhabecca Boerkircher said that Rick Morgan is being appointed as a member, not as an officer. There was a motion by Cole Crawford to approve Resolution No. 2023-09. Cameron Fast seconded the motion. The board voted as follows: Cole Crawford – aye; Cameron Fast – aye; and Robert Grant – abstains.

Bill Number 0908231- Backflow Certified Testing – First Reading: Cole Crawford read the first reading of Bill No. 0908231. Mayor Keith Gilbert asked for a second reading. Robert Grant read the second reading. There was a motion by Cole Crawford to approve Bill No. 0908231. Robert Grant seconded the motion. Cameron Fast asked why the fire department is listed on the proposed ordinance. Rhabecca Boerkircher said that she spoke with the fire chief and that the fire department agreed to pay for their portion of the bill. The board voted as follows: Cole Crawford – aye; Robert Grant – aye; and Cameron Fast – aye.

Emergency Management Plan: Rhabecca Boerkircher reported that Mark Merrill would like to meet with the board regarding the emergency management plan. There was discussion by the board regarding if the City of Hamilton has an emergency management plan. Shad Mort said to check with Caldwell County to see if the Caldwell County’s emergency management plan includes the City of Hamilton. Lindsey with Great River Engineering said that there are grants that will help with funding an emergency management plan and that she would get the information and pass it along to the City.

Project Updates

Code Enforcement – Carly Taul: Carly Taul reported that she has sent out approximately 20 nuisance letters. 15 of the 20 nuisance letters did abate and so far, 3 have not and those 3 have been forwarded to the police department for further action. Carly said she will be reinspecting 2 properties this week. Carly reported that she is in Hamilton every Thursday.

Streets – Shad Mort: Shad Mort reported that the street department is on Phase 6. Approximately 120 blocks have been completed and 15 more blocks need to be done. Shad said that approximately \$27,000.00 has been spent on emulsion, \$9,500.00 on clean rock. This is approximately \$310.00-\$350.00 per block. Shad said the street department is down to the last 2 totes of clean rock. The supplier in Savannah, MO that the City buys the clean rock from is having problems getting clean rock. Shad suggests that the next time the supplier has clean rock available that we order 5-6 totes instead of just 4 totes. More emulsion will not be ordered until the clean rock is available. Shad also

reported that they have only had one recent issue with the durapatcher (air compressor stopped, but it was covered under the warranty).

Shad reported that the street department trimmed the trees behind the library and also cut a huge oak tree that had fallen at the reservoir near the camping area.

Shad said that he will have a final report to the board at the October meeting.

Police Department: Chief April Melte provided the board with the police report for the month of August 2023. Cole Crawford read the report to the board.

People Service: People Service provided the O&M report for August 2023 to the board for their review.

Public Comment: Lindsey from Great River Engineering asked the board if there were questions regarding the Ardinger Street Project. The board discussed the stop sign at Ardinger Street and Memorial Drive. The street committee (Cole Crawford, Cameron Fast, Shad Mort, April Melte, and Wade Reed) will get together and go look at the parking spaces at the pool.

Council Work Session on the Strategic Plan on September 26, 2023, at 5:00 p.m.: The next work session will be held on September 26, 2023, at 5:00 p.m. regarding the Strategic Plan.

Unfinished Business: Cameron Fast asked about the park being closed. Rhabecca reported that she received a quote to order replacement parts for the playground equipment. It is going to cost \$1,500.00 per platform and 3 platforms need to be replaced. It was discussed that the money to fix the playground equipment will be taken out of the park board account. Cameron Fast made a motion to replace the necessary parts on the playground equipment to reopen the park. Cole Crawford seconded the motion and the board voted in favor.

Closed Session: Pursuant to RsMO 610.21.1, involving legal actions, causes of action or litigation involving a governmental body, Cole Crawford made a motion to close the meeting at 6:38 p.m. Cameron Fast seconded the motion and the board voted in favor. Cameron Fast made a motion to reopen the meeting at 7:05 p.m. Cole Crawford seconded the motion and the board voted in favor.

Adjourn: Cole Crawford made a motion to adjourn at 7:05 p.m. Cameron Fast seconded the motion and the board voted in favor.

Respectfully submitted,



Leslie Bretz

City Clerk

City of Hamilton