

## OFFICIAL PROCEEDINGS OF THE ALDERMEN OF THE CITY OF HAMILTON

January 11, 2023 – 5:30 pm

A regular meeting of the City of Hamilton board of Aldermen was held on Wednesday, January 11, 2023, from 5:30 pm to 7:08 pm at City Hall, 200 S. Davis St., Hamilton, Missouri.

### **Present at the meeting were:**

Keith Gilbert, Mayor  
Cameron Fast, West Alderman  
Cole Crawford, East Alderman  
Robert Grant, West Alderman

Four members of the board being present constitutes a quorum.

### **City staff present were:**

Blair Merrigan, City Attorney  
Rhabecca Boerkircher, City Administrator

**Call to Order:** Mayor Keith Gilbert called the meeting to order at 5:30 pm.

**Edit Agenda:** Cole Crawford made a motion to amend the agenda to include approval of the agenda, add the ordinance to hire a new city clerk to after the approval of bills and move the approval of the December 14<sup>th</sup> closed session minutes to the end. Cameron Fast seconded the motion and the board voted in favor.

**Pledge of Allegiance:** Mayor Keith Gilbert led those present in the Pledge of Allegiance.

### **Approval of Meeting Minutes:**

December 14, 2022, regular meeting: Cole Crawford made a request to amend the minutes. Robert Grant made a motion to approve the amended meeting minutes. Cole Crawford seconded the motion and the board voted in favor.

**Review and approval of bills:** Cole Crawford made a motion to approve the bills. Robert Grant seconded the motion and the board voted in favor.

**Ordinance to hire new City Clerk:** Cole Crawford made a motion to approve bill #0111231 AN ORDINANCE PROVIDING FOR THE ELECTION AND SETTING FORTH THE DUTIES, SALARY AND TERM OF THE OFFICE OF THE CITY CLERK OF HAMILTON, MISSOURI. Robert Grant seconded the motion. Robert Grant made a motion to approve bill #0111231 AN ORDINANCE PROVIDING FOR THE ELECTION AND SETTING FORTH THE DUTIES, SALARY AND TERM OF THE OFFICE OF THE CITY CLERK OF HAMILTON, MISSOURI. Cole Crawford seconded the motion and the board voted in favor. Rhabecca Boerkircher, City Administrator will notify Leslie Bretz that she has been elected to the position. Leslie's first day will be February 6<sup>th</sup>.

**Copier Lease:** Rhabecca Boerkircher explained to the board that the lease on the Ricoh copier is up for renewal. The renewal will include new equipment and cost less. Robert Grant made a motion to approve the new copier lease. Cole Crawford seconded the motion and the board voted in favor.

**Project Updates:**

- Audit – Kim Pearson was not present at the meeting and we do not have an update on the audit.
- Streets – Connie Walden from Great River Engineering gave the board an update on the streets project. The next phase of Ardinger will be done in the spring. It is number five on the plan and phase six will be engineered next. There is roadway funding from ARPA and CDBG.

**Department Updates:**

- Police Department – April Melte told the council that December was a slow month. They applied for a \$20,000 grant for shop with a cop.
- Public Works – The pot hole patching machine naming contest will begin on February 1<sup>st</sup>. The person that gets the winning name will get their block done first. Someone will be here to train a minimum of three people on the machine in March.

**Public Comment:** Jeff Hurt, pastor of the Apostolic Lighthouse Church addressed the council about concerns regarding the new church being able to connect to the city water system. He was told that it was ok to build it and tie into the sewer. The council discussed several options with him including the demolition of the house on the property freeing up the existing meter or possible annexation.

**Closed Session:** Pursuant to RsMO 610.021.1, involving legal actions, causes of action or litigation involving a governmental body, Cole Crawford made a motion to close the meeting at 6:08 pm. Cameron Fast seconded the motion and the board voted in favor. Cole Crawford made a motion to return to open session at 7:07 pm. Cameron Fast seconded the motion and the board voted in favor.

**Adjourn:** Cameron Fast made a motion to adjourn at 7:08 pm. Cole Crawford seconded the motion and the board voted in favor.

Respectfully submitted,



Rhabecca Boerkircher  
City Administrator